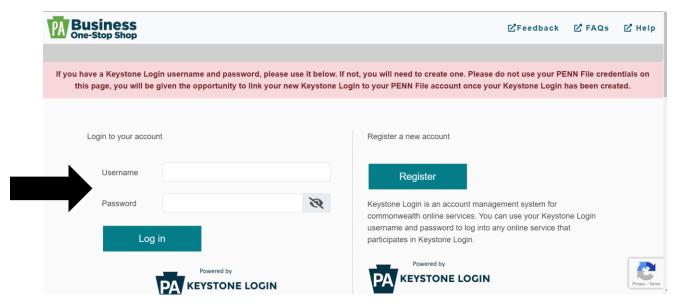


## How to Register a New Business in Business Filing Services

**Purpose:** Use this guide to register a new business in Pennsylvania (e.g., LLCs, Corporations, Fictitious Names, Partnerships, etc.).

**Step 1**: Go to <a href="https://hub.business.pa.gov">https://hub.business.pa.gov</a>. Enter your username and password. Click Log in.

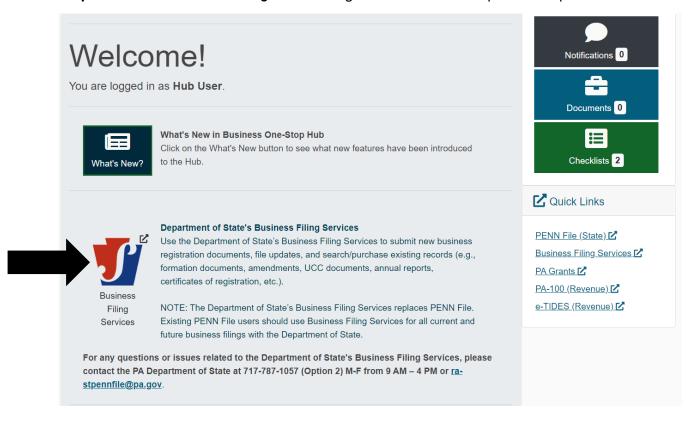
New users should register for an account by clicking the Register button on the right. Click here for additional assistance with registering as a new user in the Hub. **NOTE:** The Business Hub utilizes Keystone Login. If you have an existing Keystone Login from another Commonwealth system associated with your email address, use your existing information to Log in.





## How to Register a New Business in Business Filing Services

Step 2: Click the Business Filing Services logo. NOTE: This will open in a separate tab.



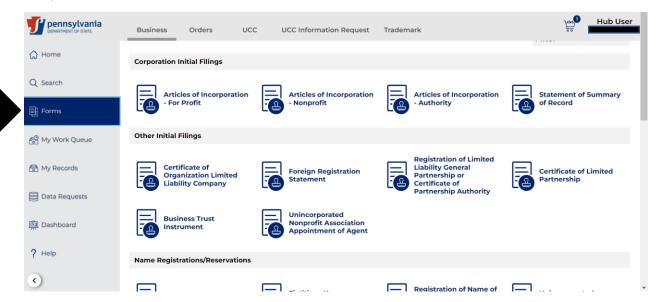
Step 3: Click Forms.





## How to Register a New Business in Business Filing Services

**Step 4**: Select the necessary form and follow the screen prompts to complete and pay electronically (e.g., Select *Certificate of Organization Limited Liability Company* to register an LLC). **NOTE:** Scroll down to see all available forms.



**Step 5**: Once submitted, you can view the status of your filing and access the processed documents within *My Work Queue*. **NOTE**: Make sure you check *My Business Work Queue* by clicking *Business* in the submenu at the top (highlighted in yellow below).

