

# Business Registration Checklist

Success! You are well on your way to registering your business. Based on your answers, we have created a checklist with step-by-step guidance for registering your business. **NOTE:** Different responses may yield different steps. If you wish to try again, please [create a new checklist](#), edit this checklist, or [Return to Business Registration Checklist start](#).

The information below is a guide and should not take the place of legal and/or tax advice. We recommend consulting with a lawyer, accountant, and insurance agent when forming a business.

To save your checklist, create a user profile or login to the Business One-Stop Shop Hub.

You have indicated:

- What would you like help with? Starting a new business in PA
- If you know the full address where you plan to do business in Pennsylvania, please enter it below. If not, please enter the zip code where you expect to do business.  
Street Address: 154 Westwood Ct, City: Indiana, Zip: 15701-2491
- In a few words, describe the primary activity(ies) of your business. For example, you could enter 'accountant' or 'bakery'.  
*Business activities (NAICS code(s)) highlighted in red are discontinued. Please search for latest activities and replace them*
  - 812112 - Hair stylist salons or shops, unisex or women's
- Enter the business legal name you would like: DRAKE SALON LLC
- Will the business have multiple interested parties? No
- Would you like to register for a fictitious name? Yes
- What is the name you wish to use to conduct day-to-day business? SALON  
D\////////////////////////////////////\u0027ETTO
- Do you need to register for any special permits, authorizations, or licenses? Yes
- Please select each group you identify with so we can provide you the applicable list of resources and information: None of these apply

## Before you Register

- Step 1** Some institutions may have requirements beyond those required by the Commonwealth. Check with your bank or financial institution and insurance company regarding their requirements to open an account.
- Step 2** For information about applicable local taxes, zoning requirements, local licenses, local permits, and any other local regulations, please contact your locality and county governments. These contacts will be determined by the business address you entered.

Based upon your business address, please use the contact information below:

Name:	Donna Hill
Address:	950 Indian Springs Road, Indiana, PA 15701 WHITE TWP, INDIANA County
Contact:	(724) 403-3769 wtsecretary@whitetownship.org

**Step 3** Not all business activities require additional licensing beyond the basic business registrations listed below. Review the [Federal, State, County, and Local License Guide](#) or [contact us](#) for more information about any state agency(s) or organization(s) that handle potential special permits, authorizations, or licenses based on your business activity.

**Step 1** Register your fictitious name in the [PA Department of State's Business Filing Services](#).

**REGARDING YOUR PREFERRED FICTITIOUS BUSINESS NAME:**

**Step 2** **Cosmetology**

*(812112) Hair stylist salons or shops, unisex or women's*

For initial licensure with the State Board of Cosmetology, you must register and apply online at the Pennsylvania Licensing System (PALS) <https://www.pals.pa.gov/>

**Step 3** Based on your current responses, it could not be determined if you need to register with the Department of Revenue for tax accounts or licenses. For more information, visit the [Department of Revenue](#).

**Conclusion – Review the information below after you've completed the steps above.**

Don't forget to obtain any local licenses, permits, and/or special licenses that may be necessary based on your business activity, as determined in the pre-registration section of the checklist. Once you've completed all the steps on the checklist and received any necessary licenses and/or permits, you should be ready to operate!

**Pennsylvania Annual Reports**

Most domestic and foreign associations are required to file an Annual Report in Pennsylvania. Your first report will be due in the year following your initial formation. For example, if you register your business in 2025, your first Annual Report is due in 2026. Please refer to the Department of State's [Annual Reports in Pennsylvania](#) webpage for more information.

**Federal Beneficial Ownership Information (BOI) Reporting Requirement for Foreign Businesses**

Businesses formed under the law of a foreign country are required to report beneficial ownership information to the federal government. Please visit the [Beneficial Ownership Information Reporting FAQs](#) website for more information.

**Additional Resources:**

Are you interested in business funding? Refer to our [Small Business Funding webpage](#) for more information about funding opportunities.

Are you looking for confidential business consulting, free and low-cost training, or ongoing training? Request consulting services from your nearest [Small Business Development Centers \(SBDC\)](#).

Are you a veteran in need of additional business assistance? Sign up today for assistance through the [Veterans Business Outreach Center at Penn State](#).

Do you need help with a regulated utility matter before the Pennsylvania Public Utility Commission, state and federal regulatory agencies, or courts? Contact the [Office of Small Business Advocate for assistance](#) for assistance.

**Feedback:**

We welcome your [feedback](#).

If you require additional assistance or have any questions regarding your Business Registration Checklist, email us using the electronic [contact form](#) or call us at 1-833-722-6778, Option 5.